



# **FORWARD PLAN**

**3 July 2017 - 5 November 2017**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 03/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Fulford Flood Protection Funding Petition

**Description:** Purpose of report: A petition has been handed into the council by Councillor Keith Aspden to highlight the need for funding and action to deliver improvements to the A19 And Fordlands Road at Fulford to reduce the impact of future flood events on both roads. At the time of the forward plan submission, more than 150 residents had signed the petition.

The Executive Member is asked to: Review the report detailing the response to the petition and agree to recommendations and next steps.

Consideration of this item has been deferred from 5 June to 3 July 2017, in order to allow the authority to invite the Environment Agency to attend and join in the public discussion. Unfortunately the Environment Agency are unable to take part in any public discussions with members during purdah.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401, [steve.wragg@york.gov.uk](mailto:steve.wragg@york.gov.uk)

### Implications

**Level of Risk:** **Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** A review of the existing work on the Derwenthorpe development and associated highways works will be carried out, a range of internal and external partners have been consulted, further discussions will be made as appropriate. Links to the emerging Environment Agency York 5 Year Plan work will be made.

**Consultees:** CYC Highways, Environment Agency

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 03/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Osbaldwick Beck Channel Improvements

**Description:** Purpose of Report: A City of York Council capital funding allocation of £60,000 has been identified to carry out channel maintenance improvements on Osbaldwick Beck centred on the section passing through Hull Road Park. Significant silt and vegetation build up have reduced the amenity and biodiversity value of the watercourse and potentially reduce the resilience of the channel during flood flows.

Works are being developed to renew the watercourse at this location and linkages with the Environment Agency are being made to identify wider improvements that could be achieved through these or enhanced measures.

The Executive Member is asked to: Review and debate the report and agree to recommendations and next steps.

Consideration of this item has been deferred from 5 June to 3 July 2017, in order to allow the authority to invite the Environment Agency to attend and join in the public discussion. Unfortunately the Environment Agency are unable to take part in any public discussions with members during purdah.

**Wards Affected:** Hull Road Ward; Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401, [steve.wragg@york.gov.uk](mailto:steve.wragg@york.gov.uk)

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact report author for further details.

**Process:** Links to the emerging Environment Agency York 5 Year Plan work will be made And wider EA funding programmes such as the Biodiversity Action Plan and Water framework Directive.

**Consultees:** Environment Agency, CYC Public Realm, CYC Biodiversity / Ecology.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/07/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 03/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Health & Safety Annual Report

**Description:** Purpose of Report: To update the Executive Member on the governance of Health and Safety arrangements, key areas of work of the CYC Health & Safety Service in 2016/17 plus an update on the launch of the new Health and Safety shared service with North Yorkshire County Council.

The Executive Member will be asked to endorse the work of the Health and Safety function and note the arrangements for the new Health and Safety service.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 03/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Plan Flood Scheme Update

**Description:** Purpose of report: City of York Council is working in close partnership with the Environment Agency in the development of the York 5 Year Plan to update and renew flood defences in the city. This report will provide an update on the progress so far, the key outputs that have been produced and the programme of further works.

The Executive Member is asked to: Review and debate the report and agree to recommendations and next steps.  
Consideration of this item has been deferred from 5 June to 3 July 2017, in order to allow the authority to invite the Environment Agency to attend and join in the public discussion.

Unfortunately the Environment Agency are unable to take part in any public discussions with members during purdah.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Huntington & New Earswick Ward; Osbaldwick and Derwent Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Steve Wragg, Flood Risk Manager  
Tel: 01904 553401, [steve.wragg@york.gov.uk](mailto:steve.wragg@york.gov.uk)

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Links to the emerging Environment Agency York 5 Year Plan work will be made.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2017/18 Consolidated Report

**Description:** Purpose of Report: Addition of carryover funding from 2016/17 into the 2017/18 Economy and Place Capital Programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2016/17 capital programme, and amend the current budget for the 2017/18 Economy and Place Capital Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Great North Way - Crossing Improvement

**Description:** Purpose of Report: To address concerns raised about the difficulties of using the existing shared pedestrian/cycle crossing located on Great North Way close to the A1237 roundabout

The Executive Member is asked to approve a proposed relocation and general improvement of the shared pedestrian/cycle crossing.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Mike Durkin

mike.durkin@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Sussex Road, Badger Hill Estate Petition

**Description:** Purpose of Report: To present a petition requesting the introduction of a residents parking scheme Sussex Road in the Badger Hill estate.

The Executive Member is asked to: Note receipt of the petition and approve officer recommendations going forward.

**Wards Affected:** Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Clifton Dale – Petition for ResPark

**Description:** Purpose of Report: To seek permission to add the area to the waiting list to then undertake a formal consultation with residents.

The Executive Member will be asked to approve the report to either consult with Clifton Dale residents only or a wider area due to possible displacement of vehicles.

**Wards Affected:** Clifton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Annemarie Howarth

annemarie.howarth@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 13/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Youth Mental Health Champion Project

**Description:** Purpose of Report: At the Council Budget setting meeting in February 2017, additional investment of £100,000 over two years into public health to support emotional resilience in young people was approved.

The report will present details of the programme of work to be carried out. It will outline a proposed approach and project plan to achieve the aims of this project; its timescales, stakeholders, budget, outcomes and evaluation. It will seek commencement approval to release funding and to begin the project.

The Executive Member is asked to : Approve the release of £100k funding over 2 years into the Public Health budget to achieve project goals. To authorise commencement of this project.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Director of Public Health

**Contact Details:**

Nick Sinclair

nick.sinclair@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

The project plan will include a requirement to undertake comprehensive engagement of key stakeholders to shape the development of this project, its rollout, its evaluation and sustainability.

**Consultees:**

Consultees will include Schools, FE/HE institutions, Higher York, Student Council, Youth Council, YorOK Board, Show Me That I Matter, Fairness and Equality Board, Mental Health & Learning Disability Board, York Council of Voluntary Service, Healthwatch, statutory and non-statutory service providers.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/07/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Outer Ring Road Improvements – Approach to Delivery

**Description:** Purpose of Report: The purpose of this report is to brief the Executive about the development work on the proposed York Outer Ring Road Improvements and the approach to managing this project. The report informs Executive about current activity leading to design, purchase of land and construction over the coming five years.

Executive is asked to:

- Delegate powers to the Executive Member for the purposes of approving consultation with residents, purchase of land, phasing of works and acceptance of tenders.
- Approve the making of a Compulsory Purchase Order if required.
- Delegate powers to the Corporate Director of Economy and Place for the purposes of negotiating land purchase and rights over land.

**Wards Affected:** Haxby & Wigginton Ward; Huntington & New Earswick Ward; Rawcliffe and Clifton Without; Rural West York Ward; Strensall Ward

**Report Writer:** Tony Clarke                      **Deadline for Report:** 03/07/17

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or



equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact Project Manager Gary Frost on tel no. 01904 551084; email: gary.frost@york.gov.uk for further details.

**Process:** Please contact Project Manager Gary Frost on tel no. 01904 551084; email: gary.frost@york.gov.uk for further details.

**Consultees:**

**Background Documents:** York Outer Ring Road Improvements – Approach to Delivery

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/07/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Annual Report of the Financial Inclusion Steering Group 2016/17

**Description:** Purpose of Report: To update progress on financial inclusion activities, as supported throughout the year by the Financial Inclusion Steering Group, including FISG funded projects, Council Tax Support, YFAS etc.

Executive is asked to receive the report for information.

**Wards Affected:** All Wards

**Report Writer:** John Madden      **Deadline for Report:** 03/07/17

**Lead Member:** Executive Leader (incorporating Finance & Performance),  
Executive Member for Adult Social Care and Health

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** John Madden, Benefits Assessments Manager, Resources -  
Financial Services Group

john.madden@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Annual Report of the Financial Inclusion Steering Group  
2016/17

### Call-In

If this item is called-in, it will be considered by the      31/07/17  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/07/17

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Local Plan Update Report

**Description:** Purpose of Report: The report will provide members with an update on Local Plan progress since the previous report to Executive in January 2017.

The Executive will be asked to consider progress on the Local Plan since the previous report to Executive in January 2017.

**Wards Affected:** All Wards

**Report Writer:** Martin Grainger      **Deadline for Report:** 29/06/17  
**Lead Member:** Executive Leader (incorporating Finance & Performance), Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of Economy and Place

**Contact Details:** Rachel Macefield, Martin Grainger, Head of Strategic Planning

rachel.macefield@york.gov.uk, martin.grainger@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Please contact the report author for full details.

### Consultees:

**Background Documents:** Local Plan Update Report

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/07/17

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** York Central Update and Partnership Agreement

**Description:** Purpose of report: To provide Executive with an update on progress of the York Central Project and to set our Heads of Terms for a legal partnership agreement between York Central Partners which will enable progress with the delivery of the project.

Members are asked to: Agree to commit to the Heads of Terms for a partnership agreement with Network Rail and the Homes and Communities Agency and for a detailed partnership agreement to be drafted prior to the final business case being delivered in Autumn 2017.

The decision date has been deferred from 29 June to 13 July 2017 as officers are still working with Partners on the form of agreement.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Tracey Carter  
**Lead Member:** Executive Leader (incorporating Finance & Performance), Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Deadline for Report:** 15/06/17

**Lead Director:** Director of Economy and Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management, tracey.carter@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** "Seeking your views" city wide in consultation Feb 17, Community Forum ongoing and a large city wide consultation to be undertaken in the summer.

**Consultees:** Community Forum, Ward Members and Committees, wide range of community groups and city wide events and online consultation

**Background Documents:** York Central update and Partnership Agreement

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/07/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Corporate Security Services Tender

**Description:** Purpose of Report: To approve the suppliers for the corporate security services tender.

The Executive is asked to appoint the preferred supplier(s).

**Wards Affected:** All Wards

**Report Writer:** Ian Asher

**Deadline for Report:** 03/07/17

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Ian Asher, ian.asher@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Corporate Security Services Tender

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/07/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Establishing an Investment Budget for a Strategic Commercial Acquisition

**Description:** An opportunity has arisen for the council to acquire the freehold interest in a portfolio of properties in the city centre that represent a good commercial opportunity and a way for the council to generate significant additional income to contribute to the increased budget income target set for the council's commercial portfolio.

The report will seek to establish a commercial investment budget to enable the council to make the acquisition. This budget will need to be agreed by Full Council. The property is on the market now and will be marketed over the summer. In order for the council to make a competitive bid for this property, this item has been added to the Forward Plan as an urgent item to enable the recommendation to be considered at Full Council in July. If the report does not go to July Executive, then the next Full Council is in October which will be too late and the council will have missed the commercial opportunity.

Purpose of report: To set out the business case for a strategic investment in commercial property in York City Centre in order to secure increased income from the council's commercial portfolio and to meet budget targets.

Members will be asked to recommend to Full Council the establishment of a capital budget to fund the acquisition of freehold interest in some city centre property assets.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Director of Economy and Place  
**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management, tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard

to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** For further information, contact the author of the report.

**Process:** For further information, contact the author of the report.

**Consultees:**

**Background Documents:** Establishing an investment budget for a strategic commercial acquisition

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 17/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2016/17

**Description:** Purpose of Report: To inform Council Members of the work of Homeless Services (including statutory duties under Housing Act 1996) during 2016/17 and agree priorities for 2017/18.

The Executive Member will be asked to agree priorities for 2017/18

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not applicable

**Process:** Not applicable – previous consultation on homeless strategy which informs current work

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 17/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Procurement Strategy 2017 - 2019

**Description:** Purpose of Report: To set out the Procurement Strategy for the period 2017 to 2019.

The Executive Member is asked to note and approve the strategy attached at Annex 1 to this report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 24/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan 2017/18

**Description:** Purpose of Report: The report will set out York Learning Services' strategic plan for the academic year 2017/18.

The Executive Member will be asked to approve the plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Alistair Gourlay, Head of York Learning

alistair.gourlay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** In writing to the report author

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 24/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Management of Allotments

**Description:** Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member is asked to: Agree to a new delivery model for the Allotments Service.

This item has been deferred from 15 May to 26 June 2017 as further work is required to develop the business case in line with Council's procedures.

The item has been further deferred to 24 July 2017 to allow more time for the proposed Charitable Incorporated Organisation to become legally constituted.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Economy and Place

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/07/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Community Stadium Project Report

**Description:** Purpose of Report: To present an update on the Community Stadium Project.

Executive approval is sought to move forward to financial close.

To ensure appropriate time is available for on going officer due diligence to be concluded before presenting an update to the Executive on the new building contractor costs received through GLL's builder re-procurement exercise, this item has been moved to an additional Executive meeting that will take place on 27 July 2017.

**Wards Affected:** All Wards

**Report Writer:** Mark Wilson **Deadline for Report:** 17/07/17

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Mark Wilson, Programme Officer, York Community Stadium Project

mark.wilson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Community Stadium Project Report

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 01/08/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Skills Plan 2017-2020

**Description:** York's Skills Plan 2017-2020, the city's second All Age Skills Plan, focuses on how we, City of York Council, and our partners will work together over the next four years to contribute to two key priorities for the city as set out in the York Economic Strategy, 2016 – 2020 and City of York Council Plan 2015 - 2019:

Develop, Retain and Attract Talent in York:

- to support the growth of local businesses as well as those within commuter distance of York across the wider city region

A Prosperous City for All:

- where local businesses can thrive, residents have the opportunity to get good quality and well-paid jobs and everyone in York is supported to achieve their full potential, making sure 'no-one' is left behind

The Executive Member will be asked to approve the Plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Julia Massey, Learning City York, Partnerships  
julia.massey@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The final draft of the York Skills Plan has been shared with, discussed and has invited comment from stakeholders across the city including:

- Health & Well Being Board
- Learning City York Board
- Higher York Board
- CMT at the Council

**Consultees:**

- Background Documents:**
- York Skill's Plan 2017-2020 - Exec Summary (Draft – for consultation)
  - York Skill's Plan 2017-2010 – Full Version (Draft – for consultation)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 07/08/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual Air Quality Status Report for York 2016

**Description:** Purpose of report: To update the Executive Member on the results of air quality monitoring for 2016 and progress towards meeting the health based air quality objectives and delivery of the measures within York's third Air Quality Action Plan of 2015 and Low Emission Strategy of 2012.

The Executive Member is asked to: Note the progress made in delivering air quality measures and objectives in York and review the Air Quality Management Areas.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Andrew Gillah, Mike Southcombe

Andrew.Gillah@york.gov.uk, mike.southcombe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 07/08/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Food Service Plan

**Description:** Purpose of Report: Under the Food Standards Agency's (FSA) Framework Agreement, City of York Council is required to produce an annual service plan that covers their various food functions.

The Executive Member will be asked to consider and approve the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Sean Suckling

sean.suckling@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 14/08/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Extra Care Housing – Charging Model

**Description:** Purpose of Report: The sheltered with extra-care housing at Glen Lodge is being extended to provide to provide accommodation and associated management and support services for those with high care needs and/or a diagnosis of dementia. The service charge model needs to be updated in order to ensure that the model is sustainable for the future, and that customers are charged fairly for their accommodation and associated management/support.

The Executive Member will be asked to: Approve the proposed charging model.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Louise Waltham, louise.waltham@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Any other relevant information:

The extension to the service at Glen Lodge is part of the wider older persons accommodation program

**Process:** Prospective tenants are being advised of likely charges as part of their consideration of their housing options and decision on whether to apply to Glen Lodge.

Subject to officer decision existing tenants will be consulted on any potential impact

**Consultees:** Current and prospective tenants at Glen Lodge.

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 14/08/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Community Safety Plan 2017/2020

**Description:** Purpose of Report: To present the Community Safety Strategy 2017 – 2020

The Executive Member is asked to commit to City of York Council contributing to the delivery of this multi-agency (i) Safer York Partnership Plan and; (ii) Partnership Plan.

The item has been deferred to accommodate further work on the Plan by a number of partners.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Director of Health, Housing and Adult Social Care

**Contact Details:**

Jane Mowat, Director

jane.mowat@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Single Homeless / Rough Sleepers - Early Intervention and Prevention Outreach Service

**Description:** Purpose of Report: CYC currently contract a third party to deliver the Single Homeless / Rough Sleepers - Early Intervention and Prevention Outreach Service. In line with procurement rules this contract must be retendered but a new piece of legislation Homeless Reduction Act 29017 puts additional responsibilities on Local Authority to prevent homelessness. In light of this a decision is required regarding to agree delivery of service at end of current contract.

Executive will be asked to: Agree if the Service should be brought in house or tendered.

This item has been withdrawn on 27/06/2017.

Reason for withdrawal: Following consultation at Resettlement Strategy Group and subsequent discussions from resettlement point of view and housing options point of view, it was agreed that the tender would go as planned.

**Wards Affected:** All Wards

**Report Writer:** Becky Ward                      **Deadline for Report:** 18/08/17

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Consultation process: Is part of wider consultation process around new for Homeless Strategy 2018-23 but consultation with key stakeholders is planned for 13/6/17.

Consultees: Resettlement Strategy Group and Housing Options Manager

**Consultees:**

**Background Documents:** Single Homeless / Rough sleepers - Early Intervention and Prevention Outreach Service

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Future Management of Allotments

**Description:** Purpose of Report: Report on the future management of allotments by way of a Charitable Incorporated Organisation, which will take on the letting and management of 1,250 allotment plots spread over 18 sites.

Executive is asked to: Approve the letting of 18 allotment sites to the Trustees of the Charitable Incorporated Organisation.

This item has been deferred from 29 June to 13 July 2017 as further work is required to develop the business case in line with Council's procedures.

The item has been further deferred to 31 August 2017 to allow more time for the proposed Charitable Incorporated Organisation to become legally constituted.

**Wards Affected:** All Wards

**Report Writer:** Andrew Bradley      **Deadline for Report:** 16/08/17

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley, Dave Meigh

tim.bradley@york.gov.uk, dave.meigh@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Future Management of Allotments

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Scarborough Bridge – Footbridge Replacement and Upgrade

**Description:** Purpose of Report: The report will outline the proposals to replace and upgrade the existing footbridge spanning the river Ouse adjacent to 'Scarborough (Railway) Bridge'. The new bridge will be substantially wider to enable shared pedestrian and cycle use and feature ramped access from all sides, providing a continuous traffic-free and step-free route from York Station to the northern embankment of the river, in addition to the city centre itself. Network Rail will be further commissioned to lead on the design and full construction of this asset, to be delivered during 2018.

Members will be asked to:

1. Approve in principle the replacement and upgrade of the Scarborough Bridge footbridge.
2. Subject to relevant planning consent being granted, give permission to proceed to construction of the upgraded bridge and associated ramps / structures.

Grant the Assistant Director for Transport, Highways & Environment delegated powers to make any future required amendments to the scheme as a result of emerging detailed design etc.

**Wards Affected:** Clifton Ward; Guildhall Ward; Holgate Ward; Micklegate Ward

**Report Writer:** Richard Holland      **Deadline for Report:** 18/08/17

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Richard Holland

Richard.Holland@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant



if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further details.

**Process:** Public consultation on the proposed scheme is due to take place over 2 to 3 weeks, launching the week commencing 03 July 2017, concluding Friday 21 July 2017. The public and all interested parties will be invited to comment on the proposed bridge replacement.

**Consultees:**

**Background Documents:** Scarborough Bridge – Footbridge replacement and upgrade

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Enforcement Policy

**Description:** Purpose of Report: To update Members on enforcement activity over 2015-16 and seek approval of an updated policy.

Members will be asked to approve the new policy.

**Wards Affected:** All Wards

**Report Writer:** Matthew Boxall      **Deadline for Report:** 18/08/17

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Economy and Place

**Contact Details:** Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Enforcement Policy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Carers Support Services

**Description:** Purpose of Report: To seek agreement to re-commission Carers Support Services for adults and young carers.

Executive will be asked to: Agree to undertake a tender exercise to procure a provider to deliver Carers Support Services.

**Wards Affected:** All Wards

**Report Writer:** Adam Gray **Deadline for Report:** 18/08/17

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Consultees: Adult, young adult and young carers and their families.

**Process:** The current provider has been informed of the decision to request agreement from Executive members to go to the market with a refreshed specification. Consultation is planned with current service users and their carers/families as well as future service users and their carer/families during the summer of 2017.

**Consultees:**

**Background Documents:** Carers Support Services

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Commissioning a Day Base for Adults with a Learning Disability at Burnholme Community Centre

**Description:** Purpose of Report: To propose the development of a day base for adults with a learning disability to be situated at Burnholme Community Centre as sighted in previous papers relating to the site.

Members are asked to agree to go to tender to procure a provider to deliver support for adults with a learning disability from a Day Base to be located at Burnholme Community Centre.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain, Katie Brown **Deadline for Report:** 18/08/17

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Katie Brown, Contracts Manager - Commissioning & Contracts, Gary Brittain, Head of Commissioning and Contracts

katie.brown@york.gov.uk, gary.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Consultation process:  
In July and September 2014 we consulted in relation to creating this base at Burton Stone Community Centre. This tender was not successful due to the capital investment required for the building. In March 2016 we held 2 subsequent consultation events with regards to the Base being located at Burnholme Community Centre instead, due to open April 2018. These events were viewed in a positive light with positive feedback.

**Consultees:** Adults with a learning disability who currently use Burton Stone Community Centre, young people in transitions and their parent/carers and providers who support them.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Short Break Service for Adults with a Learning Disability based at Flaxman Avenue

**Description:** Purpose of Report: To seek agreement to re-commission the Short Breaks Service for adults with a learning disability based at Flaxman Avenue.

Members will be asked to agree to undertake a tender exercise to procure a provider to deliver the Short Breaks Service for adults with a learning disability based at Flaxman Avenue.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain, Katie Brown **Deadline for Report:** 18/08/17

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Gary Brittain, Head of Commissioning and Contracts, Katie Brown, Contracts Manager - Commissioning & Contracts

gary.brittain@york.gov.uk, katie.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** The current provider has been informed of the decision to request agreement from Executive Members to go to the market with a revised specification. Consultation is planned with current services users and their carers/families as well as future service users and their carers/families during July 2017.

**Consultees:** Adults with a learning disability who currently use the short breaks service at Flaxman Avenue, young people in transitions and their parents/carers as well as any other stakeholders.

**Background Documents:** Short Break Service for Adults with a Learning Disability based at Flaxman Avenue

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home

**Description:** Purpose of Report: To provide Members with the results of the consultation undertaken with the residents, relatives and staff of Woolnough House residential care home to explore the option to close the home with current residents moving to alternative accommodation, and for Members to make a decision about whether to close Woolnough House. The context for this decision is that the Older Persons' Accommodation Programme aims to meet people's changing needs for accommodation with care, and in-particular the needs of those with dementia and the demographic challenges faced by the city, through delivering additional Extra Care accommodation and new, good quality, residential and nursing care accommodation.

Members are asked to make a decision about whether to close Woolnough House residential care home and, if a decision is made to close it, require that residents' moves to their new homes are carefully planned and managed in line with the Moving Homes Safely protocol. The report will also seek sanction to consult on the option to close a further two homes.

**Wards Affected:** All Wards

**Report Writer:** Roy Wallington **Deadline for Report:** 18/08/17

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Roy Wallington, Programme Manager Older Peoples Accommodation, roy.wallington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The Older Persons' Accommodation Programme has been the subject of extensive consultation and engagement and is guided by a Stakeholder Group.

Individual consultation at a particular care home follows the Moving Homes Safely Protocol. Residents, relatives and staff have been fully engaged and, where needed, supported by



independent advocated.

**Consultees:** Residents, relatives and staff at Woolnough House.

**Background Documents:** A further Phase of the Older Persons' Accommodation Programme deciding the future of Woolnough House  
Older Persons' Home

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/08/17

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Investment in new Extra Care Accommodation for older people at Marjorie Waite Court following the closure of Burton Stone Lane Community Centre

**Description:** Purpose of the report: Executive will receive information on the outcome of public consultation concerning the future of Burton Stone Lane Community Centre and will be asked to confirm its closure and approve investment into the provision of new Extra Care accommodation for older people and new community facilities in its place.

Executive will be asked to agree to invest in new Extra Care accommodation for older people and new community facilities as an extension to Marjorie Waite Court following the closure of Burton Stone Lane Community Centre.

**Wards Affected:** Clifton Ward

**Report Writer:** Roy Wallington      **Deadline for Report:** 16/08/17  
**Lead Member:** Councillor Andrew Waller, Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Director of Health, Housing and Adult Social Care  
**Contact Details:** Roy Wallington, Programme Manager Older Peoples Accommodation  
roy.wallington@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Consultation process: Extensive public consultation has taken place in the Clifton ward including via the Ward Committee, leaflets, drop in sessions and web forum; current users of Burton Stone Lane Community Centre via meetings and one-to-one conversation; residents of Marjorie Waite Court have also been informed via letter and consulted via meetings and one-to-one conversations.

Consultees: Ward Councillors; Member of the Clifton Ward Committee; Clifton residents including the immediate neighbours of the centre; Burton Stone Lane Community Centre users; Marjorie Waite Court residents.

**Background Documents:**

3rd December 2015, Decision Session - Economic Development and Community Engagement, Item 6 - Investing in the Council's Community Centres,  
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=735&MId=9069>

19th July 2015, Executive – Agreement of Executive giving formal approval for the commencement of the Older Persons' Accommodation Programme,  
<http://modgov.york.gov.uk/ieDecisionDetails.aspx?ID=4408>

**Other Relevant Info:**

Decision Session - Economic Development and Community Engagement (Deputy Leader), Thursday, 3rd December, 2015 Item 6 - Investing in the Council's Community Centres  
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=735&MId=9069>

**Consultees:**

**Background Documents:**

Investment in new Extra Care Accommodation for older people at Marjorie Waite Court following the closure of Burton Stone Lane Community Centre

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/09/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Objection in Respect of Traffic Regulation Order, Referring to Claremont Terrace

**Description:** Purpose of Report: Consideration of objection received to amend the Traffic Regulation Order; referring to Claremont Terrace as part of the R14: Portland Street Residents' Priority Parking Zone

The Executive member will be asked to approve one of the following options:

- To uphold the objection and reconsider proposal
- To uphold the objection and implement a lesser restriction
- To over-rule the objection and implement as advertised

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/09/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Objection in respect of Traffic Regulation Order, Referring to Bootham Terrace

**Description:** Purpose of Report: Consideration of objection received to amend the Traffic Regulation Order; referring to Bootham Terrace as part of the R33: Bootham/Clifton Residents' Priority Parking Zone.

The Executive member will be asked to approve one of the following options:

- To uphold the objection and reconsider proposal
- To uphold the objection and implement a lesser restriction
- To over-rule the objection and implement as advertised

**Wards Affected:** Clifton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 18/09/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Conversion of Designated Public Places Orders (DPPOs) to Public Space Protection Orders (PSPOs)

**Description:** Purpose of Report: To inform members which Designated Public Protection Orders (DPPOs) will go forward for automatic conversion to Public Space Protection Orders (PSPOs) in October 2017 following multi-agency review.

The Executive Member will be asked to:-

- Approve the conversion of a number of DPPOs to PSPOs.
- Approve the removal of any DPPOs either surplus to requirements or where there is no longer the evidential basis to justify them remaining in place.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Tanya Lyon

tanya.lyon@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** None

**Process:** None

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 18/09/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Refresh of Housing Revenue Account Business Plan

**Description:** Purpose of the report: This is an annual refresh of the 30 year business plan.

The Executive Member will be asked to agree the amended plan and finances.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Denis Southall

denis.southall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation on Update with Customer Groups.  
Consultees : Federation of Residents Associations

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/10/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 25/09/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Cold Calling Controlled Zones

**Description:** Purpose of report: To obtain approval for community involvement in the provision of cold calling controlled zones.

The Executive Member is asked to: Approve the new approach.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Economy and Place

**Contact Details:** Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/09/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Events Strategy

**Description:** Purpose of Report: The report proposes an approach to developing key events in the city.

Executive will be asked to: approve the strategy and use of appropriate business rates pool funding to support it.

This item has been deferred from 18 May to 28 September 2017 to allow further time to develop the strategy in light of the current scrutiny review of the Council's role in culture.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 18/09/17  
**Lead Member:** Executive Member for Culture, Leisure & Tourism  
**Lead Director:** Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** By email to the report author

**Process:**

**Consultees:**

**Background Documents:** Events Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/10/17